



## Land Use Planner

### Who We are:

At Select Engineering Consultants (SEC) we are community builders, collaborators, creative problem-solvers, and leaders passionate about what we do. Based in Edmonton and serving communities across Alberta, we have built a reputation for practical, high-quality work, trusted client and municipal relationships, and a positive workplace culture. We are all about teamwork, mentorship, and momentum.

### What you'll do:

As a land use planner and a key part of our land development team, you will help bring Alberta's communities to life by:

- Preparing Area Structure Plans, Neighbourhood Structure Plans, Outline Plans, zoning and subdivision applications;
- Managing planning projects, ranging from small to complex, within a multi-disciplinary environment;
- Preparing and coordinating concept plans, subdivision plans, and site plans as part of a team;
- Interpreting and implementing Land Use Bylaws, planning policies, and understanding land development best practices;
- Navigating regulatory and municipal approval processes;
- Developing and participating in stakeholder engagement and consultation;
- Representing clients at public meetings and council hearings by answering questions and making presentations;
- Mentoring and supervising junior staff;
- Coordinating and communicating with internal project team members and sub-consultants;
- Liaise with clients, municipal approving authorities and other project stakeholders;
- Leading client and internal meetings, both in-person and virtually;
- Preparing, maintaining, and reporting on project plans, schedules, and budgets;
- Executing and delivering projects in accordance with Select's standards and industry best practice.

### What you bring:

You have a team-first mentality. You are curious, motivated, willing to learn, and you take pride in doing work that matters.

- 3+ years of relevant planning experience is preferred;
- A bachelor's degree in Land Use Planning or related field;
- APPI regulated members required or preferred;
- Proficient in Microsoft Office Suite and Adobe;
- Organized with a strong attention to detail;
- Good time management skills with ability to multi-task;
- Able to work both independently and within a team environment;
- Good verbal and written communication skills;
- Strong problem solving skills;

- A focus on customer service;
- A working ability in AutoCAD, Sketchup, and InDesign considered a plus.

**Total Rewards that Reward You:**

- Competitive salary + yearly performance bonuses;
- RRSP contributions;
- Industry-leading benefits including vision coverage and health spending account;
- Free on-site parking;
- Flexible working hours;
- Office casual dress code;
- Ability to donate annually to a charity of your choice;
- Fun company events!

Our team is looking for the right people to meet our ongoing client demand and help us continue to deliver the high-quality planning and consulting services that we are known for. Our senior team has deep roots in land development, civil engineering, landscape architecture, and policy planning in both urban and rural settings. We provide comprehensive consulting, concept design, and project management services for our clients for a wide range of large and small residential, commercial, industrial, municipal, and recreational developments.

We are big believers in promoting from within and helping our people move forward. If you want to be part of an unmatched culture where we work hard and play hard, where driven people are given the autonomy to shine, where your growth is genuinely supported, and where your projects make a real impact, then this is the place for you!

**Ready to design your future?**

Be part of something special. We are looking for someone who is excited to grow, contribute, and leave their mark on the communities we build.

Apply today at [careers@selecteng.ca](mailto:careers@selecteng.ca) or visit:

[www.selecteng.ca/careers](http://www.selecteng.ca/careers)

Thanks for considering a career with Select Engineering Consultants! We truly appreciate your interest. While we wish we could connect with everyone, only those selected for an interview will be contacted.